

Agenda

Audit and governance committee

Date: **Friday 30 July 2021**

Time: **10.15 am**

Place: **Herefordshire Council Offices, Plough Lane, Hereford,
HR4 0LE**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format, please call Ben Baugh on 01432 261882 or e-mail ben.baugh2@herefordshire.gov.uk in advance of the meeting.

Agenda for the meeting of the Audit and governance committee

Membership

Chairperson **Councillor Nigel Shaw**
Vice-chairperson **Councillor Christy Bolderson**

Councillor Jenny Bartlett
Councillor Dave Boulter
Councillor Peter Jinman
Councillor Bob Matthews
Councillor Yolande Watson

Agenda

		Pages
1.	<p>APOLOGIES FOR ABSENCE</p> <p>To receive apologies for absence.</p>	
2.	<p>NAMED SUBSTITUTES</p> <p>To receive details of any member nominated to attend the meeting in place of a member of the committee.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>To receive any declarations of interests in respect of schedule 1, schedule 2 or other interests from members of the committee in respect of items on the agenda.</p>	
4.	<p>MINUTES</p> <p>To approve the minutes of the meeting held on 28 June 2021.</p> <p>How to submit questions</p> <p>The deadline for the submission of questions for this meeting is 5.00 pm on Monday 26 July 2021.</p> <p>Questions must be submitted to councillorservices@herefordshire.gov.uk. Questions sent to any other address may not be accepted.</p> <p>Accepted questions and the responses will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at www.herefordshire.gov.uk/council/get-involved/3</p>	9 - 16
5.	<p>QUESTIONS FROM MEMBERS OF THE PUBLIC</p> <p>To receive any written questions from members of the public.</p>	
6.	<p>QUESTIONS FROM COUNCILLORS</p> <p>To receive any written questions from councillors.</p>	
7.	<p>2019/20 EXTERNAL AUDIT FINDINGS REPORT</p> <p>To consider the external auditors audit finding report for the year ended 31 March 2020.</p>	17 - 60
8.	<p>ANNUAL GOVERNANCE STATEMENT – FINAL FOR 2019/2020</p> <p>To agree the annual governance statement 2019/20.</p>	To Follow
9.	<p>ANNUAL GOVERNANCE STATEMENT – DRAFT FOR 2020/2021</p> <p>To seek the view of the committee as to whether the draft annual governance statement (AGS) for 2020/21 properly reflects the risk environment the council is operating in and the appropriateness of any actions required to improve it. The draft will be published with the draft statement of accounts.</p>	To Follow

10. 2019/20 STATEMENT OF ACCOUNTS	61 - 182
To approve the 2019/20 statement of accounts and associated letter of representation to Grant Thornton, the external auditors.	
11. ANNUAL EXTERNAL AUDIT LETTER 2019/20	183 - 206
For the committee to receive the external auditor's annual audit letter for 2019/20 and determine whether further action or inclusion in the committee's work programme is appropriate.	
12. EXTERNAL AUDITORS ANNUAL PLAN 2020/21	207 - 266
To review and agree the external auditor's audit plan for 2020/21.	
13. INTERNAL AUDIT ANNUAL REPORT AND OPINION 2020/21	267 - 290
The purpose of this report is to enable the committee to provide independent assurance on the adequacy of the risk management framework together with the internal control of the financial reporting and annual governance processes by considering the head of internal audit's annual report and opinion, and the level of assurance it gives over the council's corporate governance arrangements.	
14. COMMITTEE WORK PROGRAMME	291 - 294
To consider the committee's work programme.	
15. DATE OF NEXT MEETING	
The next scheduled meeting is Thursday 30 September 2021, 10.15 am.	
However, the committee is asked to consider an alternative date in the week commencing 20 September 2021 to assist with the consideration of the re-thinking governance proposals and subsequent passage of a report to Council.	